

ACA IMPORTANT DATES

<p>Week of December 9th- 13th</p>	<p>Final week to download all 2018 ACA data from HR Access→ ACA Reporting Hub. Any clients that would like to download ACA data from prior years will have to send a request to the ACA Team via e-mail ACA@wbdcorp.com.</p>
<p>Week of December 16th</p>	<p>Soft Release of 2019 ACA Data for January- November: The ACA reports will be available in PDF format and .CSV format for auditing purposes. All changes should be made via the .CSV excel spreadsheet (form 1095C Data Export) that can be downloaded from the ACA Reporting Hub in HR Access. A separate e-mail will be sent on the exact date the data will be available.</p>
<p>January 9th</p>	<p>Final date to provide the ACA team with outstanding historical data, ineligible monthly counts for 2019 reporting. <i>Examples: COBRA, historical data to backfill missing months of eligibility, union data etc.</i></p>
<p>January 13th</p>	<ul style="list-style-type: none"> January – December ACA data available under ACA reports in HR Access. Editing access restored. Sign-off button will be available in HR Access to provide consent to e-file the 1094/1095-C forms to the IRS.
<p>February 7th</p>	<p>[extended to accommodate IRS extension]</p> <ul style="list-style-type: none"> Last day to sign up to have WBD mail the 1095-C forms to your employees for 2019 reporting.
<p>January 14th- March 2nd</p>	<p>[extended to accommodate IRS extension]</p> <ul style="list-style-type: none"> WBD Mailing Fulfillment Service will start. Any client that has signed an addendum to have WBD mail their 1095-C forms to their employees and have sign off on their 1095-C data, we will begin the printing and mailing process to have forms post marked by January 31st, 2020.
<p>For the client who choose not to sign up for the WBD mailing service—the 1095-C forms will be available in HR Access→ ACA Reports under the batch retrieval section within 24 hours following your sign off starting January 13th. <i>Office Depot Envelopes: ITEM 679-689 for a box of 250 or ITEM 190-654 for a box of 500</i></p>	
<p>March 2nd- 27th</p>	<ul style="list-style-type: none"> WBD will start e-filing 1094-C and 1095-C ACA Data to the IRS for the client(s) that have provide an electronic sign off in HR Access.
<p>March 30th</p>	<ul style="list-style-type: none"> All clients must provide their electronic sign off on their 1094-C and 1095-C data in HR Access to meet the IRS e-filing deadline by March 31, 2020.

ACA IRS DATES/EXTENSIONS

2019 Tax year Reporting in 2020	Original Deadline	Extended Deadline
Forms to be sent to individuals 1095-B Mailed 1095-C Mailed	January 31, 2020	March 2nd, 2020
Forms to be filed with the IRS 1095-B Filed 1095-C Filed	Febuary 28, 2020 (paper) March 31, 2020 (e-file)	No extension granted at this time.
<p style="text-align: center;">The Good Faith Effort Relief has been extended for the reporting year 2019.</p> <p style="text-align: center;">Employers who work in good faith to complete the forms will not be assessed penalties due to missing or inaccurate information.</p> <p style="text-align: center;">As a Web Benefits Design ACA customer we ensure that all your ACA data will meet the good faith effort standards and requirements.</p>		